



Wilken LLC Realtors Property Management
ATTN: Aaron Wilken 1627 S. Campbell, Springfield, MO 65807
 417-831-9200 Phone / 417-831-9227 Fax / AWilken@WilkenRealtors.com

STANDARD RENTAL APPLICATION

ANY INCOMPLETE APPLICATION WILL NOT BE PROCESSED OR IF YOU FALSIFY ANY INFORMATION ON THIS APPLICATION IT WILL BE REJECTED. THIS APPLICATION IS VALID FOR 30 DAYS.

EQUAL HOUSING OPPORTUNITY This application is offered without respect to race, color, religion, sex, nationality, handicap or familial status. Applications are processed as received, usually within one to two working days. **Please note:** While processing your application, we may accept other applications for this same property. **We do not automatically rent to the first applicant.**

ITEMS NEEDED TO MAKE LOAN APPLICATION AT _____ (address of rental):

- | | |
|--|--|
| <input type="checkbox"/> \$35. NON – REFUNDABLE APPLICATION FEE | <input type="checkbox"/> COPY OF DRIVERS LICENSE |
| <input type="checkbox"/> COPY OF LATEST PAYCHECK/INCOME STUBS | <input type="checkbox"/> COPY OF LATEST BANK STATEMENTS |

Number of Occupants that will reside in home? _____ (All adults must fill out application) Do you smoke? Yes No

Do you own a lawn mower & weed eater? Yes No Are you in good standing with City Utilities? Yes No

Number of Pets: _____ Pet Breed(s) _____ (Vicious Breeds need not apply).

Applicant #1:

First Name: _____ Middle Name: _____ Last Name: _____
 Home Phone #: (____) _____ - _____ Cell Phone #: (____) _____ - _____ E-Mail Address: _____
 Social Security number: _____ Date of birth: _____ Maiden Name: _____

CURRENT ADDRESS:

_____ Apt # _____ City _____ State _____ Zip code: _____
 Move in date: _____ Move out date: _____ Monthly rent or loan pmt amount \$ _____
 Reason for moving: _____
 Landlord or mortgage holder: _____ Phone: (____) _____ - _____

PREVIOUS ADDRESS:

_____ Apt # _____ City _____ State _____ Zip code: _____
 Move in date: _____ Move out date: _____ Monthly rent or loan pmt amount \$ _____
 Reason for moving: _____
 Landlord or mortgage holder: _____ Phone: (____) _____ - _____

APPLICANTS CURRENT EMPLOYER:

_____ Supervisor: _____ Phone: (____) _____ - _____
 Time employed: _____ (yrs) _____ (mths) Position: _____ Salary: _____

Other Income: \$ _____ Explanation: _____
 Other Income: \$ _____ Explanation: _____

Applicant #2:

First Name: _____ Middle Name: _____ Last Name: _____
Home Phone #: (____) _____ - _____ Cell Phone #: (____) _____ - _____ E-Mail Address: _____
Social Security number: _____ Date of birth: _____ Maiden Name: _____

CURRENT ADDRESS:

_____ Apt # _____ City _____ State _____ Zip code: _____
Move in date: _____ Move out date: _____ Monthly rent or loan pmt amount \$ _____
Reason for moving: _____
Landlord or mortgage holder: _____ Phone: (____) _____ - _____

PREVIOUS ADDRESS:

_____ Apt # _____ City _____ State _____ Zip code: _____
Move in date: _____ Move out date: _____ Monthly rent or loan pmt amount \$ _____
Reason for moving: _____
Landlord or mortgage holder: _____ Phone: (____) _____ - _____

APPLICANTS CURRENT EMPLOYER:

_____ Supervisor: _____ Phone: (____) _____ - _____
Time employed: _____ (yrs) _____ (mths) Position: _____ Salary: _____

Other Income: \$ _____ Explanation: _____
Other Income: \$ _____ Explanation: _____

Have you had any issues making your housing payments (late pays, evictions etc.)? Yes No
If yes, please explain & what measures have you taken to correct the problem.

Have you been convicted of any felonies? Yes No If yes, please explain & what
measures have you taken to correct the problem.

If you were a landlord, what would you be looking for while screening for tenants?

ACKNOWLEDGEMENT AND AGREEMENT

The applicant specifically acknowledge (s) and agree (s) that verification of any information contained in the application may be made at anytime by the Landlord, its agents, successors and assigns, either directly or through a credit reporting agency, from any source named in this application, and the original copy of this application will be retained by the landlord, even if the application is not approved.

I, the applicant, certify that the information given herein is for the use of this landlord and is true to the best of my knowledge and hereby authorizes verification of the information, references and credit reports.

SIGNED BY: **X** _____ DATE: _____

SIGNED BY: **X** _____ DATE: _____

-----**(END OF TENANT PORTION – REMAINDER FOR OFFICE USE ONLY)**-----

PREVIOUS LANDLORD REFERENCE

Your tenant _____ at _____ has applied for housing with us. Please take just a moment to answer a few brief questions for us. Thanks in advance for your help.

They have resided in your property since approximately? _____

Is there a valid lease currently in effect? Yes No If Yes, when does lease expire? _____

Have they paid rent on time? Yes No Number of times late _____

Have they ever had a check returned for insufficient funds? Yes No

Have you had complaints about them for noise or other nuisance? Yes No
If yes, details please _____

Do they owe you any money for any reason? Yes No

On a scale of 1 to 10, 10 being the best house keeper, where would categorize the tenant. _____

Would you re-rent to them if they were interested? Yes No

Any additional comments:

Name of Person filling out this form _____

RETURN FAX IS 417-831-9227.

THANKS FOR YOUR HELP!

WILKEN REALTORS - 417-831-9200